







MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2023 TO 31 DECEMBER 2023

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:

 <p>Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p>Councillor Paul Cooper Deputy Leader and Cabinet Member for Planning, Infrastructure and Economic Development PaulCooper@Maidstone.gov.uk 01622 244070</p>	 <p>Councillor John Perry Cabinet Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>
 <p>Councillor Claudine Russell Cabinet Member for Communities, Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p>Councillor Patrik Garten Cabinet Member for Environmental Services PatrikGarten@Maidstone.gov.uk 01622 807907</p>	 <p>Councillor Lottie Parfitt-Reid Cabinet Member for Housing and Health LottieParfittReid@Maidstone.gov.uk 07919 360000</p>

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

David Burton
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Public Sector Led Garden Community Update To provide an update.	Cabinet	Leader of the Council	25 Oct 2023	Yes	No Open	Corporate Services Policy Advisory Committee 11 Sep 2023	Public Sector Led Garden Community Update	William Cornall Director of Regeneration & Place williamcornall@maidstone.gov.uk
1st Quarter Finance, Performance and Risk Monitoring Report	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023 Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023 Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	1st Quarter Finance, Performance and Risk Monitoring Report	Paul Holland paulholland@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
						Corporate Services Policy Advisory Committee 11 Sep 2023		
Medium Term Financial Strategy 2024 to 2029 - Saving Proposals	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	Yes	No Open	<p>Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023</p> <p>Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023</p> <p>Housing, Health and Environment Policy Advisory Committee 7 Sep 2023</p> <p>Corporate Services Policy Advisory Committee 11 Sep 2023</p>	Medium Term Financial Strategy 2024 to 2029 - Saving	<p>Mark Green, Adrian Lovegrove</p> <p>Director of Finance, Resources & Business Improvement, Head of Finance</p> <p>markgreen@maidstone.gov.uk, adrianlovegrove@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
						Overview & Scrutiny Committee 19 Sep 2023		
Consideration of a proposal to extend and improvement works to Medway street carpark	Cabinet	Cabinet Member for Corporate Services.	25 Oct 2023	No	No Open	Corporate Services Policy Advisory Committee 11 Oct 2023	Consideration of a proposal to extend and improvement works to Medway street carpark	Katie Exon Head of Property and Leisure katieexon@maidstone.gov.uk
Council Tax Reduction Scheme 2024/25 Each year the Council is required to review it's annual localised Council Tax Reduction scheme. The report is required to go to Cabinet with a final approval by Full Council prior to 11 March.	Cabinet	Cabinet Member for Corporate Services.	25 Oct 2023	Yes	No Open	Corporate Services Policy Advisory Committee 11 Oct 2023	Council Tax Reduction Scheme 2024/25	Zoe Kent Interim Head of Revenues & Benefits zoekent@swale.gov.uk

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<p>Medium Term Financial Strategy 2024 to 2029 - Capital Programme</p> <p>Detail of the 5 year capital programme for inclusion in the budget for 2024/25 onwards.</p>	Cabinet	Cabinet Member for Corporate Services.	20 Dec 2023	Yes	No Open	Corporate Services Policy Advisory Committee 13 Dec 2023	Medium Term Financial Strategy 2024 to 2029 - Capital Programme	<p>Adrian Lovegrove, Paul Holland</p> <p>Head of Finance,</p> <p>adrianlovegrove@maidstone.gov.uk, paulholland@maidstone.gov.uk</p>